

**Skagit County Fire Protection District No. 3  
Meeting of the Board of Commissioners Meeting  
January 10<sup>th</sup>, 2023**

The Board of Commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:04pm on January 10<sup>th</sup>, 2023, with the following in attendance:

**SCFD3 BOARD**

Matt Stratton, Commissioner  
Roger Heim, Commissioner  
Steve Boon, Commissioner  
Stephanie Robbins, Secretary

**SCFD3 MEMBERS**

Chad DeVlieger, Chief	Jeff Locken, Asst Chief
Jake Pederson, Capt.	Michael Stapel, Lt.
Elly Pederson, FF	Nicole Purdue, FF

**OTHERS IN ATTENDANCE**

Ed Kemper	Dave Towne
Betty Ullom	John DeVlieger

Correspondence- None

Board for Volunteer Firefighters- Board for Volunteer Firefighters Annual Remittance for Pension & Disability fees

Commissioner Heim motioned to accept the December minutes; Commissioner Boon seconded; motion carried.

Commissioner Heim motioned to accept financial report, bank statements, treasurers report and county report, Commissioner Boon seconded; motion carried.

Commissioner Heim motioned to approve accounts payable for December 31st in the amount of \$18,243.27, accounts payable for January in the amount of \$2,704.75, monthly payroll in the amount of \$6,192.96 and 4<sup>th</sup> Q Payroll in the amount of \$16,933.44. Pending commissioner's final signatures, Commissioner Boon seconded; the motion carried.

**Chief's Reports**

Chief's report presented by Chief DeVlieger and filed with the minutes.

**Old Business-**

*Employment agreements-* Covered after executive session.

**New Business-**

*Election of Board Chairman & Vice Chairman-* Commissioner Stratton motioned to elect Commissioner Heim as Chairman for 2023, Commissioner Boon seconded; the motion carried. Commissioner Boon motioned to elect Commissioner Stratton as Vice Chairman for 2023, Commissioner Heim seconded; the motion carried.

*2022 Participation review-* Commissioner reviewed volunteer participation for 2022.

Commissioner Stratton called an executive session pursuant RCW 42.30.110(1)(g) To evaluate the to review the performance of a public employee for 15 minutes at 7:22. Regular meeting resumed at 7:37pm. Commissioner Heim motioned to renew Stephanie Robbins employment agreement with an amendment for devotion of time and salary, Commissioner Boon seconded; motion carried.

Commissioner Stratton is working on a few adjustments to the chief's employment agreement.

Public Comment- Assistant Chief Locken extended an invitation to the annual Conway Crab Feed on Saturday January 14<sup>th</sup> at 6:30pm.

Dave Towne inquired about whether Pilchuck Glass is in the Fire Districts response area and where Red Stone Way is located.

Commissioner/Chair Matt Stratton adjourned the meeting at 7:44pm.

APPROVED, ADOPTED, AND PASSED on this 21<sup>st</sup> day of February 2023.