

**Skagit County Fire Protection District No. 3  
Meeting of the Board of Commissioners Meeting  
December 12<sup>th</sup>, 2023**

The Board of Commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:01pm on December 12<sup>th</sup> 2023, with the following in attendance:

**SCFD3 BOARD**

Roger Heim, Commissioner  
Matt Stratton, Commissioner  
Stephanie Robbins, Secretary

**SCFD3 MEMBERS**

Chad DeVlieger, Chief     Jake Pederson, Capt

**OTHERS IN ATTENDANCE**

Ed Kemper

Correspondence- None

Board for Volunteer Firefighters- None

Commissioner Stratton motioned to accept the November minutes; Commissioner Heim seconded; motion carried.

Commissioner Stratton motioned to accept financial report, bank statements, treasurers report and county report, Commissioner Heim seconded; motion carried.

Commissioner Heim motioned to approve accounts payable in the amount of \$23,301.35, monthly payroll in the amount of \$6,946.05, Pending commissioner's final review and signatures, Commissioner Stratton seconded; the motion carried.

**Chief's Reports**

Chief's report presented by Chief DeVlieger and filed with the minutes.

**Old Business-**

*State Audit 2020, 2021 & 2022-* Audit is just about finished. Stephanie is working with the auditor's office.

**New Business-**

*Resolution 8-2023-* Commissioner Stratton motioned to approve Resolution 8-2023 regarding the surplus of Bunker Gear, Commissioner Heim seconded; motion carried.

Commissioner Heim motioned to sign & certify amendments to employment agreements for both the Chief & Secretary reflecting salary increases approved in the 2024 budget, Commissioner Stratton seconded; motion carried.

**Public Comment- None**

Commissioner Stratton Thanked Commissioner Heim for his service to the district.  
Commissioner Heim adjourned the meeting at 7:18pm.

APPROVED, ADOPTED, AND PASSED on this 9th day of January 2024.