

**Skagit County Fire Protection District No. 3
Meeting of the Board of Commissioners Meeting
November 11th, 2020**

The Board of Commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:02pm on November 11th, 2020 thru Zoom with the following in attendance:

SKFPD3 BOARD

Roger Heim, Commissioner
Matt Stratton, Commissioner
Steve Boon, Commissioner
Stephanie Robbins, Secretary

SKFPD3 MEMBERS

Mike Ray, Chief Jeff Locken, Asst. Chief
Jake Pederson, Capt. Kyle Frydenlund, Capt.
Angela Pederson, EMT Julie Heim, EMT
Elly Pederson, EMT Michael Stapel, FF

Commissioner Stratton motioned to accept the October minutes as presented, Commissioner Boon seconded; the motion carried.

Commissioner Stratton motioned to accept the Financial report, Commissioner Boon seconded; the motion carried.

The Commissioners reviewed and approved the bank statements, treasurers report and county report.

Commissioner Stratton motioned to approve accounts payable for \$17,930.91, monthly payroll for \$4,919.18 and wildland payroll for \$21,413.25, pending commissioner's final signatures, Commissioner Boon seconded; the motion carried.

Chief's Reports

See attached exhibit to the minutes

Old Business-

T-316- Chief Ray stated T-316 is back in service and fully functional.

Wildland update- Stephanie and Mike are working through the process to get reimbursement from the California deployment.

New Business-

Resolution 5-2020- Commissioner Stratton motioned to approve resolution 5-2020 declining accounts payable and payroll services for the Skagit County Auditor's office, Commissioner Boon seconded; motion carried.

Resolution 6-2020- Commissioner Stratton motioned to approve resolution 6-2020 to increase the district levy rate by the annual allowed 1%, Commissioner Boon seconded; motion carried.
2021 Budget Hearing- Commissioner Stratton motioned to approve the 2021 budget totaling \$398,226, Commissioner Boon seconded; motion carried.

Chief Mike Ray announced that he is resigning as Chief of the Fire District affective January 31st 2021. Commissioner Heim Thanked Chief Ray for his service and his offer to help with the process of hiring a new chief. There was some discussion about the hiring process and time line. Commissioner Stratton asked Stephanie to forward any information she has from the process when the district hired Chief Ray.

Public Comment-

District 3 Resident Dave Towne commented on completed installation of public AED at Station 2, Chief Rays announcement to step down end of January and Commission Meeting process under COVID-19 restrictions.

Meeting adjourned 8:02pm

APPROVED, ADOPTED, AND PASSED on this 8th day of December, 2020.

Roger Heim, Board of Commissioner Chair

Stephanie Robbins, Secretary

Chief's Report

November 10, 2020

Operations Report:

- Number of calls to end of October 2020: 364
- Compared to end of October 2019: 409
- Members: 33 active members.

Ongoing business:

- Long range plan: Work suspended for now.
- Budget 2021: Completed review with officers and commissioners.
-

Stations:

Station 1: No recent issues.

Ongoing: Evaluation of the roof, parking lot and interior – work is pending budget approval and evaluation of priority.

Station 2: No recent issues.

Ongoing: Possible security upgrades, parking lot refinishing and exterior lighting.

Chief:

- COVID-19: No changes.
- FEMA Assistance to Firefighters Grant (AFG) application turned down for extrication tools.
- FEMA AFG grant for a new engine/tender Turned down.
- FEMA Public Assistance grant: Application submitted. Asking for reimbursement for equipment purchased for COVID response. Total amount is \$5392.00. If approved the reimbursed amount is 75%.

- SCBA annual testing completed. .

Apparatus:

- 316 is back in service.

Training:

- Officer training started, Oct 28th.

Wildland:

- Working on paperwork for California fire deployment.

Personnel:

- One new member, currently going through the medical evaluation and related paperwork.
- We have one other interested applicant, who is in their initial phases.
- We have had three inquiries for interest, but those have been persons out of the area, or who didn't respond back after their initial inquiry.
- Two members resigned.