

**Skagit County Fire Protection District No. 3
Meeting of the Board of Commissioners Meeting
December 8th, 2020**

The Board of Commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:01pm on December 8th, 2020 thru Zoom with the following in attendance:

SKFPD3 BOARD

Roger Heim, Commissioner
Matt Stratton, Commissioner
Steve Boon, Commissioner
Stephanie Robbins, Secretary

SKFPD3 MEMBERS

Mike Ray, Chief Jeff Locken, Asst. Chief
Jake Pederson, Capt. Kyle Frydenlund, Capt.
Angela Pederson, EMT Dan Rohloff, LT
Elly Pederson, EMT

Commissioner Stratton motioned to accept the November minutes as presented, Commissioner Boon seconded; the motion carried.

Commissioner Stratton motioned to accept the Financial report, Commissioner Boon seconded; the motion carried.

The Commissioners reviewed and approved the bank statements, treasurers report and county report.

Commissioner Stratton motioned to approve accounts payable for \$13,704.98, monthly payroll for \$5,334.75, pending commissioner's final signatures, Commissioner Boon seconded; the motion carried.

Chief's Reports

See attached exhibit to the minutes

Old Business-

District Chief recruitment- Commissioner Stratton reviewed and edited the job posting from the last chief hiring process, commissioners reviewed. Commissioner Stratton motioned to post the position the first of January with a review of applicants at the end of the month, Commissioner Boon seconded; the motion carried. The commissioners will work on setting up a panel for the interview process.

New Business-

Election of commissioner chair fir 2021- Commissioner Boon motioned to elect Commissioner Stratton to the positions of Chairman for 2021, Commissioner Heim seconded; the motion carried.

Public Comment-

Scott Goodale stated he is possible interested in the district chief position. He was interested in what GLMR stood for & if the district had a reserve fund.

District 3 Resident Dave Walde commented on the Chief hiring process.

Dan Rohloff commented that the district officers have been busting their butts over the last few months.

Meeting adjourned 7:27pm

APPROVED, ADOPTED, AND PASSED on this 12th day of January, 2021.

Roger Heim, Board of Commissioner Chair

Stephanie Robbins, Secretary

Chief's Report

December 8, 2020

Operations Report:

- Number of calls to end of November 2020: 412
- Compared to end of November 2019: 453
- Members: 33 active members, and two new recruits going through the medical screening process.

Ongoing business:

- Long range plan: Work suspended for now.

Stations:

Station 1: Generator repaired.

Ongoing: Evaluation of the roof, parking lot and interior – work is pending budget approval and evaluation of priority.

Station 2: Generator was throwing error codes, has been repaired.

Ongoing: Possible security upgrades, parking lot refinishing and exterior lighting.

Chief:

- COVID-19: No changes.
- FEMA Public Assistance grant: Application approved, will receive \$3735.08

Apparatus:

- Upgrades to B3 for charging completed.

Training:

- Officer training ongoing.

Wildland:

- California wildland submitted, total of \$46,000. Equipment is \$15,800 and personnel was \$30,200

Personnel:

- Two new members, currently going through the medical evaluation and related paperwork.
- We have had one inquires for interest and turned in an application.