

**Skagit County Fire Protection District No. 3
Meeting of the Board of Commissioners Meeting
February 12, 2019**

The Board of Commissioners meeting for Skagit County Fire Protection District No. 3 was called to order at 7:02 PM on February 12th, 2019 at the Cedardale Fire Station with the following in attendance:

SKFPD3 BOARD

Edward Kemper, Commissioner
Roger Heim, Commissioner
Tony Pratt, Commissioner
Stephanie Robbins, Secretary

SKFPD3 MEMBERS

Mike Ray, Chief Jake Pederson, Capt
Elly Pederson, FF Joe Ferris, FF
Michael Stapel, FF

OTHERS IN ATTENDANCE

Betty Ullom John De Vlieger Jerry Friend David Walde Rich Kammenga

Board for Volunteer Firefighters- 2019 Remittance, Voucher for Larry Alvord

Correspondence- None

Commissioner Kemper motioned to accept the January minutes, Commissioner Pratt seconded; the motion carried.

Financial reports were reviewed and approved.

The commissioners reviewed and approved the bank statements, treasurers report and county report.

Chief's Reports

See attached exhibit to the minutes.

Old Business-

Policy changes- No changes at this time commissioner are reviewing suggested changes from the district's legal counsel.

Wildland review- Stephanie gave a review about where the district is at collecting 2018 wildland revenue. The district has been paid for personnel and equipment on all fires except California. Chief Ray will check in and see how the funds from California are proceeding this week.

State Auditor- The Washington state Auditor's office concluded an audit of Skagit County Fire District #3 for the years of 2016 & 2017 and will be at station 2 Cedardale on February 22nd at 8:30am to perform the districts exit conference.

IRS- Nothing new to report the district has not received any information from the IRS in regards to the letter Commissioner Heim sent about forgiving penalties assigned for incorrect filling in 2012.

New Business-None

Public Comments- None

Bills approved for payment totaled \$23,439.28

Monthly payroll approved for payment totaled \$5,150.98

Meeting adjourned at 7:19 PM

APPROVED, ADOPTED, AND PASSED on this 20th day of March, 2019.

Roger Heim, Board of Commissioner Chair

Stephanie Robbins, Secretary

Chief's Report: Skagit County Fire District #3

February: 2019

Operations Report:

Number of calls to end of January: 31

Compared to end of January 2018: 34

Members: 46 active members, 6 are SVC students, Three perspective members looking to join.

Ongoing business:

State auditors are complete with field work. Report should be completed February 22,2019.

Stations:

Station 1

○ Ongoing: Asphalt will be evaluated for repairs next spring.

○ Annual generator service completed for each station

○ Annual overhead door service completed for each station

Chief:

Snure Seminar in January with Stephanie, WFC training coming up. WSRB class in January as well.

Apparatus

On going:

○ B314 – No changes from previous report: removed from service due to mechanical issues, the brakes do not work properly. No plans to repair now, evaluating options.

○ Apparatus committee: Continued meetings Plan is to present our results to the commissioners in April.

Training

GLMR training continued training on February 2. We hope to be operational in 2019. Training continues, with procedures and equipment being evaluated.

2019 training has been going well, and we have a plan in place for continued training for the rest of 2019.

PPE & SCBA: N/A

Medical: N/A

Wildland: No changes, still waiting for California reimbursement.

Personnel: One member resigned, due to moving out of the area. Lt. Moyer resigned his officer position, and Kevin Featherstone was promoted to replace him. All members who had training at or near 50% levels, or call responses under 15% have been spoken to, and will have their performance reviewed later this spring. It was stressed that this is part of their obligation to the Fire District.