

**Skagit County Fire Protection District No. 3
Meeting of the Board of Commissioners Meeting
March 10th, 2020**

The Board of Commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:02pm on March 10th, 2020 at the Cedardale Fire Station with the following in attendance:

SKFPD3 BOARD

Roger Heim, Commissioner
Matt Stratton, Commissioner
Steve Boon, Commissioner
Stephanie Robbins, Secretary

SKFPD3 MEMBERS

Mike Ray, Chief	Jeff Locken, Asst. Chief
Jake Pederson, Capt.	Kyle Frydenlund, Capt.
Dan Rohloff, LT	Joe Ferris, FF
Michael Stapel, FF	Elly Pederson, EMT
Ryker Walde, FF	

OTHERS IN ATTENDANCE

Ed Kemper Dave Towne Betty Ullom Vic Benson John De Vlieger

Board for Volunteer Firefighters- Retirement paperwork for Tom Hughes was signed Stephanie will return to the BVFF.

Correspondence- None

Commissioner Stratton motioned to accept the February minutes, Commissioner Boon seconded; the motion carried.

Commissioner Stratton motioned to accept the Financial report, Commissioner Boon seconded; the motion carried.

The Commissioners reviewed and approved the bank statements, treasurers report and county report.

Chief's Reports

See attached exhibit to the minutes

Some discussion about Levy Lift support from the volunteer membership and time lines for the upcoming August ballot, the deadline is May 9th, no decision made.

Old Business-

SCBA Flow testing- Chief Ray presented the commissioners with a breakdown & expectation of cost savings. Some discussion about the purchase of flow testing equipment, the commissioners still have some concerns about the purchase of this equipment and asked the Chief to hold off on purchasing the Flow Testing Equipment; there is ample time before next testing is required and that the commissioners would like to have further discussion regarding purchase.

New Business-

Inter-local Cooperative Agreement for extrication tools FEMA grant with District 13 & District 6 was approved and signed by commissioners.

Stephanie stated that she filed the Annual report for 2019 on March 3rd with the Washington State Auditor's office. The district will be undergoing a regular cycle accountability audit for Jan 1st 2018 through December 31st 2019 begins March 16th.

Commissioner Heim called an executive session for 20min. at 7:40pm pursuant RCW 42.30.110(1)(g) To review the performance of a public employees. Commissioner Stratton extended the session for 10min at 8:00pm. Commissioner Stratton extended the session for 10min at 8:10pm.

No action taken, Regular meeting resumed at 8:20pm

Public Comment-

Dave Towne- Thank Chief Ray for reevaluating the district needs for the levy, but stated that he would like to see less comparisons to other districts and more emphasis on our District needs.

John De Vliieger-Expressed concerns about the number of volunteers that have left the district in the last several years and his concern about sending wildland crews out of state.

Bills approved for payment totaled \$11,334.88
Monthly payroll approved for payment totaled \$4,655.98

Meeting adjourned at 8:25 PM

APPROVED, ADOPTED, AND PASSED on this 14th day of April, 2020.

Roger Heim, Board of Commissioner Chair

Stephanie Robbins, Secretary

Chief's Report

March 10, 2020

Operations Report:

- Number of calls to end of February: 78
- Compared to end of February 2019: 73
- Members: 41 active members.

Ongoing business:

- Point Capture system – waiting for permits.
- Long range plan, levy, and work ongoing.
- Extrication tools on order – estimate arrival in March.

Stations:

Station 1: new perimeter security lights installed.
Station 2: Minor roof leaks repaired.

Chief:

- FEMA Assistance to Firefighters Grant (AFG) application period has opened. We are doing a regional grant with FD 6 and 14 for extrication tools. If awarded our responsibility will be 5% of the total or approximately \$4,400.
- Skagit County EMS grant period has opened. I will be submitting for public access AED's. The application period closes April 30th.
- SCBA annual testing.

Apparatus:

- No issues to report

Training:

- GLMR training continues

Wildland:

- California wildfire – paperwork approved, awaiting reimbursement.

Personnel:

- Two members resigned, one moved and one is working out the area for an extended time.
- We have 1 member who returned from and leave, and several people who have been inquiring about volunteering.