

**Skagit County Fire Protection District No. 3
Meeting of the Board of Commissioners Meeting
April 16th, 2019**

The board of commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:00 PM on April 16th, 2019 at the Cedardale Fire Station with the following in attendance:

SKFPD3 BOARD

Edward Kemper, Commissioner
Roger Heim, Commissioner
Stephanie Robbins, Secretary
Tony Pratt, Commissioner-Excused

SKFPD3 MEMBERS

Mike Ray, Chief
Elly Pederson, FF
Michael Stapel, FF

Jake Pederson, Capt.
Jordon Stapel, FF

OTHERS IN ATTENDANCE

Betty Ullom John De Vlieger Dave Towne David Walde

Board for Volunteer Firefighters- Payment voucher for reimbursement of employee physical.

Correspondence- Nicholson & Associates Insurance Newsletter, Washington Fire Commissioners Association annual report.

Commissioner Kemper motioned to accept the March minutes; the motion carried.

Commissioner Kemper motioned to accept the Financial report; the motion carried.

The commissioners reviewed and approved the bank statements, treasurers report and county report.

Chief's Reports

See attached exhibit to the minutes.

Long Range planning workshop May 14th 5pm before the regular commissioners meeting.

Old Business-

Policy changes- The commissioners reviewed policy #4 Services of Emergency Medical Service Policy, policy # 11 Disciplinary Procedure and policy #24 Social Media/ Imagery Policy. Commissioner Kemper motioned to accept all three policies; the motion carried.

Wildland review- Chief is continuing to work through the process to receive funds from California.

IRS- Nothing new to report. The district has not received any information from the IRS in regards to the letter Commissioner Heim sent about forgiving penalties assigned for incorrect filling in 2012.

New Business-

Quarterly call and training review- Call and training attendance for Q1 2019 by volunteer was presented by Chief Ray.

Apparatus Report- Chief Ray presented the apparatus committee recommendation report. This will be a good tool for discussion at the long range planning workshop on May 14th.

Surplus Resolution 1-2019 1994 Ford pick-up- Commissioner Kemper motioned to approve resolution 1-2019 to surplus the 1994 pick-up no longer of use to the district; motion carried.

Surplus Resolution 2-2019 Laptop & Pager- Commissioner Kemper motioned to approve resolution 2-2019 to surplus a computer and a pager no longer in working condition; motion carried.

Public Comments-

Dave Towne-

Expressed his thanks to all volunteers of the District for their service, to District Secretary Stephanie Robbins for her help providing District information he requested to become better informed about the District, made suggestions the District be sensitive to the volunteer associations passing out prepared statistics from his research on make-up of District personnel headcount over recent periods and asked questions desiring Board response. Mr. Towne also stated he is in favor of the District moving forward on selection and installation of ventilation systems into fire station truck bays District operations personnel are in process evaluating as a potential capital improvement request.

John De Vlieger-

Raised concerns about selling to the highest public bidder the unserviceable District pickup truck due to potential liability concerns.

Commissioner Roger Heim again expressed that the Public Comment period of a Board meeting is not a question and answer session with District personnel or an opportunity to make extended presentations to solicit feedback. Public Comment sessions are not mandated by statute but are a long standing District provided courtesy to the interested Public to make comments and be heard respectfully by elected officials in an open public meeting forum. Public Comment period is not open ended and the Board reserves the right to limit comment time by person or in total. All public comments relevant to decisions by the Board are taken into consideration and the Board encourages attendance and comment at its meetings. Commissioner Heim advised if anyone would like to have a lengthier discussion about district business to set up a meeting with Chief Ray for operational topics or one of the commissioners for District oversight and governance topics.

Next meeting May 14th 7pm at the Cedardale Station. Long Range planning workshop before the regular commissioners meeting commencing at 5pm.

Bills approved for payment totaled \$14,807.11

Monthly payroll approved for payment totaled \$5,150.98

Quarterly payroll approved \$15,763.30

Meeting adjourned at 7:50 PM

APPROVED, ADOPTED, AND PASSED on this 14th day of May, 2019.

Roger Heim, Board of Commissioner Chair

Stephanie Robbins, Secretary