

**Skagit County Fire Protection District No. 3
Meeting of the Board of Commissioners Meeting
June 11th, 2019**

The board of commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:00 PM on June 11th, 2019 at the Cedardale Fire Station with the following in attendance:

SKFPD3 BOARD

Edward Kemper, Commissioner
Tony Pratt, Commissioner
Stephanie Robbins, Secretary

SKFPD3 MEMBERS

Mike Ray, Chief	Jake Pederson, Capt.
Elly Pederson, EMT	Jordan Stapel, FF
Michael Stapel, FF	Jesse Cain, FF
Brandt Walde, FF	Ryker Walde, FF
Joe Ferris, FF	

OTHERS IN ATTENDANCE

Betty Ullom Matthew Stratton David Walde

Board for Volunteer Firefighters- Payment Voucher for Larry Alvord

Correspondence- None.

Commissioner Kemper motioned to accept the May minutes, Commissioner Pratt seconded; the motion carried.

Commissioner Pratt motioned to accept the Financial report, Commissioner Kemper seconded; the motion carried.

The commissioners reviewed and approved the bank statements, treasurers report and county report.

Chief's Reports

See attached exhibit to the minutes.

Chief Ray asked the for the commissioner's approval to bid on a 1999 F350 flatbed brush truck from Clark County Fire District 13. Commissioner Pratt motioned to allow Chief Ray to bid up to 10,000 on the brush truck, Commissioner Kemper seconded; motion carried.

Chief Ray reminded everyone that the Cedardale Volunteer Firefighters Association annual auction is coming up on June 22nd. They are hoping to raise enough funds to purchase an extrication tool.

Old Business-

Policy changes- None

IRS- Commissioner Heim spoke with the IRS on 6/4/19 confirming the penalty abatement request formal response letter from the IRS to the District is expected via US mail on or before August 5th.

New Business-

Revised EMS Contract- The commissioners signed the revised inter-local agreement with Skagit County EMS.

Washington State Auditors Annual Report- Stephanie filed the 2018 annual report with the State Auditor's office due May 30th of every year.

Resolution 3-2019- to surplus expired bunker gear, boots & miscellaneous equipment was signed by the commissioners.

Collaborative Service Agreement with Darrington Fire District No 24- The commissioner signed the Collaborative Service Agreement with Darrington Fire District No 24 for mobile mechanic service as an alternative for mechanic services on fire apparatus.

Public Comment- None

Bills approved for payment totaled \$41,268.60
Monthly payroll approved for payment totaled \$7,581.57

Meeting adjourned at 7:30 PM

APPROVED, ADOPTED, AND PASSED on this 9th day of July, 2019.

Roger Heim, Board of Commissioner Chair

Stephanie Robbins, Secretary

Chief's Report: Skagit County Fire District #3

June 11, 2019

Operations Report:

- Number of calls to end of May : 190
- Compared to end of May 2018: 161
- Members: 44 active members, 5 are SVC students, three are recruits.

Ongoing business:

- Hose and ladder testing to be completed this month.
- Apparatus Annual inspections and repairs are completed
 - There were some unexpected costs
 - 327 head gasket repair
 - Still need to replace rear tires on 312

Stations:

Station 1

- - Ongoing: Asphalt will be evaluated.

Chief:

- Cedardale auction on June 22nd.
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Apparatus

- new cab/chassis for brush unit

Training

- Extrication training was good opportunity, trained with surrounding departments as well.

PPE & SCBA:

- Cleaning/maintenance ongoing
- New EMS gear ordered for EMT responders

Medical:

- One member soon to graduate from EMT class

Wildland:

- Mobilized 324 for two days.

Personnel:

- Ongoing responsibility for policies on responding and training.

Workshop session:

- Remodel St 1
 - Station 1 Boundary lines
 - Kitchen remodel
 - Office/meeting area
- Diesel Point Capture
 - Priority see report
- Training ground @ Station 2
- Extrication tools
 - See reports
- Levy lid
 - Suggest commissioner Heim and I work towards establishing a working contract with Liz Loomis Public Affairs.