

**Skagit County Fire Protection District No. 3
Meeting of the Board of Commissioners Meeting
July 14th, 2020**

The Board of Commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:03pm on July 14th, 2020 thru Zoom with the following in attendance:

SKFPD3 BOARD

Roger Heim, Commissioner
Matt Stratton, Commissioner
Steve Boon, Commissioner
Stephanie Robbins, Secretary

SKFPD3 MEMBERS

Mike Ray, Chief	Jeff Locken, Asst. Chief
Jake Pederson, Capt.	Kyle Frydenlund, Capt.
Dan Rohloff, LT	Jesse Cain, FF
Michael Stapel, FF	Elly Pederson, EMT
Julie Heim, EMT	Angela Pederson, EMT
Joe Ferris, FF	

District Council

Rich Davis

OTHERS IN ATTENDANCE

Ed Kemper Dave Towne Betty Ullom David Walde Bob Smith

Board for Volunteer Firefighters- None

Correspondence- None

Commissioner Boon motioned to accept the June minutes, Commissioner Stratton seconded; the motion carried.

Commissioner Stratton motioned to accept the Financial report, Commissioner Boon seconded; the motion carried.

The Commissioners reviewed and approved the bank statements, treasurers report and county report.

Chief's Reports

See attached exhibit to the minutes

District Received a grant to install AED's in both station, Chief has ordered all equipment and will work through installing them.

Commissioner Stratton would like to Thank Dave Towne for the idea to have AED's and Thank Chief Ray for his hard work in acquiring the funds thru a grant to make this project happen.

Old Business-

Point Capture system- The district continues to work through having the Plymovent return and complete the project to our satisfaction, the pandemic has seriously impacted getting a new crew into finish up. The district is committed to following thru with having all concerns addressed and is withholding funds until we are satisfied.

New Business-

Quarterly review of participation of calls & training.

Public Comment- There where some technical difficulties and a caller and Ed Kemper could not be heard over the Zoom Meeting.

Bills \$17,875.82 Payroll \$4,655.98 Quarterly Payroll \$12,253.18

Regular meeting adjourned at 7:54 PM

Commissioner Heim called an executive session at 7:54pm pursuant RCW 42.30.110(1)(g) To review the performance of a public employees.

APPROVED, ADOPTED, AND PASSED on this 11th day of August, 2020.

Roger Heim, Board of Commissioner Chair

Stephanie Robbins, Secretary

Chief's Report

July 14, 2020

Operations Report:

- Number of calls to end of June: 202
- Compared to end of July 2019: 232
- Members: 35 active members.

Ongoing business:

- Point Capture system The system is up and operational. Will discuss how to best get punch list items taken care of during old business.
- Long range plan, levy no change since last month. – work suspended for now. Will evaluate in the coming months. Will commence meetings after the pandemic restrictions are lifted to evaluate our next steps.

Stations:

Station 1: No issues.
Station 2: No issues.

Chief:

- COVID-19:
 - No updates since last meeting.
 - Have new agreement and equipment ready for when we can open up the stations to outside users.
- FEMA Assistance to Firefighters Grant (AFG) application submitted, extrication tools – no new information.
- FEMA AFG grant for a new engine/tender - submitted, no new information.
- Skagit County EMS grant submitted for two public access AED's. Grant awarded. AED's ordered.
- SCBA annual testing – we should decide on a testing machine soon.
- Open house (was in the plan, now delayed) No change since last month– we are working to schedule two open houses this year, in an effort to share with the community what we do and who we are. We hope to recruit some interest in volunteering as well. One goal is to provide public CPR/First Aid training if there is enough interest.
- Volunteer recruitment – Yard signs are being designed. We have added one member this year, and processing applications of 3 new members, once things return to normal.
- We have scheduled a fall recruit academy.
- Annual hose testing completed.

Apparatus:

- 316 waiting for parts.

Training:

- GLMR training continues on a regular basis.

Wildland:

- Deployed to Eastern Washington with 2 FF on one brush unit July 12.

Personnel: N/A