

**Skagit County Fire Protection District No. 3
Meeting of the Board of Commissioners Meeting
Sept 10th, 2019**

The board of commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:00 PM on Sept 10th, 2019 at the Cedardale Fire Station with the following in attendance:

SKFPD3 BOARD

Edward Kemper, Commissioner
Tony Pratt, Commissioner
Roger Heim, Commissioner
Stephanie Robbins, Secretary

SKFPD3 MEMBERS

Mike Ray, Chief Jeff Locken, Asst Chief
Jake Pederson, Capt Dan Rohloff, Lt
Michael Stapel, FF Elly Pederson, EMT

OTHERS IN ATTENDANCE

Betty Ullom Matthew Stratton Dave Towne Jerry Friend Steve Boon
Rich Kammenga John De Vlieger

Board for Volunteer Firefighters- None

Correspondence- Letter form IRS concerning 2012 taxes

Commissioner Pratt motioned to accept the August minutes, Commissioner Kemper seconded; the motion carried.

Commissioner Kemper motioned to accept the Financial report, Commissioner Pratt seconded; the motion carried.

The commissioners reviewed and approved the bank statements, treasurers report and county report.

Chief's Reports

See attached exhibit to the minutes.

Old Business-

Policy changes- none

IRS- The district received a letter about 2012 taxes, all civil penalties and interest have been forgiven and the district received a refund check for \$78.72

New Business- None

Public Comment-

David Towne passed out photos of the Chief's Command Vehicle parked at the Bellingham Fire Station.

Bills approved for payment totaled \$14,838.81

Monthly payroll approved for payment totaled \$5010.90

Meeting adjourned at 7:14 PM

APPROVED, ADOPTED, AND PASSED on this 8th day of October, 2019.

Roger Heim, Board of Commissioner Chair

Stephanie Robbins, Secretary

Chief's Report

September 2019

Operations Report:

- Number of calls to end of August: 316
- Compared to end of August 2018: 275
- Members: 41 active members, and 3 members on leave of absence.

Ongoing business:

- Tires on 312 to be replaced.

Stations:

Station 1- Asphalt sealing/repair completed, with new striping.

Chief:

- Firehouse subs grant was submitted in August for \$25,000 for two combination extrication tools.
- Work as begun with the PR firm if Liz Loomis.
- Fire Station 1 had a break in, with use of vehicle (318) and some stolen equipment. Sheriff's office is conducting the investigation. Insurance company has been notified and a claim filed.
 - Station security is being evaluated and updated as needed. Any extensive upgrades or major changes (like video cameras/alarm system) will be brought to your attention as we evaluate the need and cost.
- I am recommending support of providing a ride to school in a fire engine, as requested by the PTA at Conway school. We have participated in the past, but not for several years.
- Working on 2020 budget

Apparatus -

- R327 had some more extensive repair work to the motor.

Training -

In house training being implemented for four new recruits.

PPE & SCBA-

- Continue to keep training/cleaning on a schedule. SCBA testing scheduled for November. Fit testing starting as well.

Medical - EMT Class starting end of month, we have one student.

Wildland - N/A

Personnel: N/A