

**Skagit County Fire Protection District No. 3  
Meeting of the Board of Commissioners Meeting  
Sept 8<sup>th</sup>, 2020**

The Board of Commissioners meeting for Skagit County Fire Protection District #3 was called to order at 7:12pm on September 8<sup>th</sup>, 2020 thru Zoom with the following in attendance:

**SKFPD3 BOARD**

Roger Heim, Commissioner  
Matt Stratton, Commissioner  
Steve Boon, Commissioner  
Stephanie Robbins, Secretary

**SKFPD3 MEMBERS**

Mike Ray, Chief                      Jeff Locken, Asst. Chief  
Jake Pederson, Capt.                Kyle Frydenlund, Capt.  
Dan Rohloff, LT                      Angela Pederson, EMT  
Elly Pederson, EMT

**OTHERS IN ATTENDANCE**

Ed Kemper    Dave Towne    Betty Ullom    David Walde    Bob Smith

**Board for Volunteer Firefighters-** Retirement Paperwork for former Volunteer Tim Morrow signed by chairman Heim & Secretary Stephanie. Stephanie will forward paperwork to Mr. Morrow.

**Correspondence-** None

Commissioner Stratton motioned to accept the August minutes, Commissioner Boon seconded; the motion carried.

Commissioner Stratton motioned to accept the Financial report, Commissioner Boon seconded; the motion carried.

The Commissioners reviewed and approved the bank statements, treasurers report and county report.

Commissioner Stratton motioned to approve accounts payable for \$81,598.13, monthly payroll for \$4,655.98 and wildland payroll for \$6017.89 pending commissioner's final signatures, Commissioner Boon seconded; the motion carried.

**Chief's Reports**

See attached exhibit to the minutes

**Old Business-**

Point Capture system- Plymovent has completed all work to the districts satisfaction and the district will be submitting final payment. Chief Ray and the commissioners wanted to thank all

the officers for their participation in coming to a solution and especially Dan Rohloff for all his hard work and extra time with the new crew from Plymovent to get everything finished.

Chief Ray stated T-316 should be finished at Motor Trucks by the end of the week it will then go to Camano Island Fire to have a safety fail system and audible alarm installed.

**New Business-**

Wildland reimbursement update- Wildland crews are currently on their fifth deployment, the district has received reimbursement funds for equipment for three of the fires and reimbursement for personnel for the DNR fire in March, Stephanie continues to apply for reimbursement as the crews return for deployment.

**Public Comment-** Dave Towne spoke of his family farm that was just missed by wildland fire. Thanked the commissioners for their service especially Commissioner Stratton & Boon. Wanted to let the commissioners know he has several hundred plastic sheet protectors to donate to the district. Expressed concern about volunteer numbers and Chief Rays employment contract.

Commissioner Heim called an executive session pursuant RCW 42.30.110(1)(g) To review the performance of a public employee to commence on separate Zoom channel for 30min at 7:51 PM and concluded without extension at 8:21 PM with no action taken. The regular Commission Meeting was called back to order and adjourned at 8:21.

APPROVED, ADOPTED, AND PASSED on this 13th day of October, 2020.

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Roger Heim, Board of Commissioner Chair

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Stephanie Robbins, Secretary

## Chief's Report

September 8, 2020

### Operations Report:

- Number of calls to end of August 2020: 254
- Compared to end of August 2019: 316
- Members: 34 active members.

### Ongoing business:

- Point Capture system: Punch list items completed; work accepted. Thanks to all who helped – especially Dan Rohloff, Jeff Locken, Jake Pederson and Kyle Frydenlund.
- Long range plan: levy no change since last month. – work suspended for now. Will evaluate in the coming months. Will commence meetings after the pandemic restrictions are lifted to evaluate our next steps.

### Stations:

Station 1: Evaluation of the roof, parking lot and interior.

Station 2: Possible security upgrades, parking lot refinishing and exterior lighting.

### Chief:

#### COVID-19:

- Face coverings are now required for all members, when representing the fire district.

- FEMA Assistance to Firefighters Grant (AFG) application submitted, extrication tools – no new information.

- FEMA AFG grant for a new engine/tender - submitted, no new information.

- FEMA Public Assistance grant, in application phase. Asking for reimbursement for equipment purchased for COVID response. Total amount will be around \$5000. If approved the reimbursed amount is 75%.

- Skagit County EMS grant AED's have arrived and should be installed, or will be soon and ready for when we open our stations for public use.

- SCBA annual testing – Having the work scheduled for annual inspections by outside vendor.

- Fall recruit academy has started, complying with all guidelines with the health department.

Apparatus:

316 is or near completion at Motor Trucks. Our mechanic at Camino Island will install some safety wiring that will should prevent further issues related to this accident.

Training:

Annual training is ongoing.

Wildland:

Deployed another time to E. Washington, making this our fourth deployment this year.

324 pump failed, and we are working to repair/replace. We were able to put in our old skid unit to get the unit back in service. Thanks to Joe Ferris, Jordan Staple and anyone else who helped with this.

Personnel:

We have one new member, Bryce Fredrickson. Welcome Bryce. He is currently in the recruit academy.